

4.4.2 Procedure and policies for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc.

Our college has established system to overcome the problems of maintaining the repairing the system. The overall physical, academic and support library has been maintained. According to the demand of all faculty the expenditure submitted to the principal. The principal sanctioned the demand according to their need and pay for the same.

The University & UGC directives have been taken into consideration. The overall broucher have gone through the principal and management vision.

At the end of each academic year all faculty member are required to fill the API form as per the UGC guideline forms are part of service record of the teaching staff in case of problem areas, the principal discusses the matter with concern faculty in confidence. In addition to the PBAS a format to gather the information on the functioning of various committees if developed this helps the IQAC to gather appropriate and comprehensive information on the individual performance as well as taking review of the college functioning.

The principal also conducts former and informal meeting with faculty, staff, achiment and students o seek and given feedback regarding the performance on various parameters.

The performance appraisal is done by IQAC committee chaired by the principal of the college. The API-rating are taken into all our in the promotion and placements of individual teacher (CAS)

The information is also used for completing the reports in the form of annual report and are also handy while preparing AQAR.

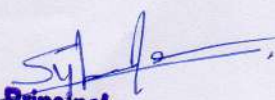
Major findings are communicated to the management through LMC annually.

Changes required if any on the basis of the suggestions are implemented in e next year.

The college ensures a system of participative management whereby information flow and decision making processes are systematised and channelled through all key constituents of the college. The suggestions given by the Governing Body, the Management Committee and the Finance Committee are implemented by the various administrative offices, under the leadership and guidance of the Principal & President.

The principal ensure the smooth functioning of the activities with the teaching faculty. Regular meetings of the staff council are held to discuss and decide on matters relating to academics and administration. For the smooth and effective functioning of the College, interactions with stakeholders comprising of faculty, parents, alumni and the students, are regularly organised. Feedback received from faculty, students, alumnae and other stakeholders are considered for continuous review and revision which are relevant to the changing needs of higher education.




Principal
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